

Notice Number: #34-21

Location: Orlando, FL

Closing Date: 4/15/2021 (11:59:59 PM (EST))

Command & Location: NAVAIR - NAVAIRWARCENTRASYS DIV

Grade: DA-03/04/05 (GS-11/12/13 equivalent)

Job Type: **General Attorney**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is an anticipated vacancy for an attorney to serve as an Assistant Counsel within the Office of General Counsel, Naval Air Warfare Center Training Systems Division (NAWCTSD) in Orlando, Florida. NAWCTSD plays a vital role in responding to the Navy's evolving training and simulation needs. NAWCTSD's mission is to be the principal Navy center for research, development, test and evaluation, acquisition and product support of training systems. NAWCTSD is a field activity of the Naval Air Systems Command, Patuxent River, Maryland. The NAWCTSD Office of General Counsel employs 7 attorneys and support staff. NAWCTSD is responsible for providing the full spectrum of legal advice to an acquisition command employing approximately 1,200 federal civilian workers and military personnel.

NAWCTSD is located in Orlando, Florida at Naval Support Activity Orlando. For more information about NAVAIR and NAWCTSD, see <http://www.navair.navy.mil/> and <https://www.navair.navy.mil/nawctsd/>.

The successful candidate will be expected to provide legal support across the full range of OGC practice areas, including Federal acquisition law, civilian personnel law, ethics and standards of conduct, litigation, the Freedom of Information Act, fiscal law, and litigation related to these areas. However, the responsibilities of this position are anticipated to be focused on advising clients on a variety of Federal acquisition law-related matters, to include contractual interpretation; drafting and reviewing contractual modifications; contract disputes and claims; responding to bid protests; reviewing solicitations, acquisition strategy and planning documents, as well as other acquisition-related documents; competitive source selections; statutory interpretation; and preparing or reviewing responses to Congressional inquiries, and Government Accountability Office (GAO) as may be required.

The position will be filled under the Science and Technology Reinvention Laboratory (STRL) personnel demonstration system, which is a pay for performance system using pay bands with salary ranges. The position will be filled in the Business and Program Management Pay Band DA-03/04/05 (comparable to GS-11/12/13) with promotion potential (i.e., final performance level) to the STRL DA-06 Pay Band (comparable to GS-14/15). Pay will be set commensurate with the successful applicant's qualifications, funding availability and STRL pay setting guidelines. Among qualified applicants, preference may be given to hiring the best-qualified

applicant at a lower band.

To be eligible for selection at the DA-03 level (comparable to GS-11), the applicant must have at least one year of professional legal experience, or be a recent law school graduate with superior law student work or activities as demonstrated by: graduating in the top third of their law school class; work or achievement of significance on an official law review or journal; or a special high-level honor, e.g., winning a moot court competition, membership on the law school's official moot court team, or membership in the Order of the Coif. To be eligible for selection at the DA-04 level (comparable to GS-12), the applicant must have two years of relevant professional legal experience at the GS-11 (or equivalent) level or be a current GS-12 (or equivalent) attorney within the Federal government. Note that for DA-03 and DA-04 positions only, a second professional law degree (LL.M.) that required at least one full academic year of graduate study may be substituted for one year of professional legal experience. To be eligible at the DA-05 level (comparable to GS-13), the applicant must have in excess of two years of relevant legal experience in OGC practice areas identified above.

Applicants will be evaluated on: (1) the depth, breadth, and quality of their relevant experience in the areas of acquisition law, civilian personnel law, and standards of conduct; (2) their research, analytical, writing and oral communication skills; and 3) their interpersonal skills, including the ability to develop strong attorney-client relationships and demonstrated success in working independently and as part of a team. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day to day legal practice is desired.

To be eligible for selection, an applicant must be a U.S. citizen (please affirmatively indicate citizenship in your application materials), have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, be admitted to practice before a state or federal court., and be eligible to obtain and maintain a Secret security clearance.

Interested attorneys may contact Mr. Patrick Healy, Counsel, NAWCTSD, at (407) 380-4203 or [patrick.d.healy@navy.mil](mailto:patrick.d.healy@navy.mil).

Applicants should submit a cover letter and a resume. If selected for an interview, applicants will be asked to provide two legal writing samples that demonstrate analytical and advocacy abilities (not to exceed 10 pages each; portions of longer work products are acceptable); two recent performance appraisals if available; and the names and telephone numbers of at least three references (other than current supervisors) who may be contacted. A client reference is encouraged. Applicants who do not want their current supervisor to be contacted should specify that information in the cover letter. Applicants who have graduated from law school less than five years prior to the announcement closing date must provide a copy of their law school transcripts including class rank.

Applications must be no more than 7MB in size and should be emailed to: [patrick.d.healy@navy.mil](mailto:patrick.d.healy@navy.mil) and [montana.erickson@nav.mil](mailto:montana.erickson@nav.mil). Hard copy applications are not being

accepted at this time.

This Personnel Notice will close on April 15, 2021 at 11:59:59 PM (EST), and complete applications must be received by this date and time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of [www.ogc.navy.mil](http://www.ogc.navy.mil)).

#### NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at [www.opm.gov](http://www.opm.gov).)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

#### Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

#### Legal and Regulatory Guidance Links:

#### Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses are not available.